



120 Paul Franklin Road, Clarkesville, Ga 30523

Phone: 706-839-0232 **Email:** recreationrentals@habershamga.com
www.habershamrecreation.com

General Information for Fairgrounds Rentals

Once initial contact is made, it is advised that potential lessees schedule a time to come and view the Fairgrounds and Pavilion Facilities before deciding to rent.

If interested, **Fairground Rules and Regulations** with the **Rental Application** will be given for review and completion. An estimate of fees can be calculated once the application has been returned.

Upon a decision to rent the following is due in order to hold your booking: the completed signed **Application, Rules and Regulations**, and a **\$150.00 Application Fee**. The application fee will go towards your balance and is non-refundable. It is best to drop the documents off at the Ruby Fulbright Aquatic Center so we can make copies for your own records and reference of things you may need to know regarding your rental. You may contact Karen Macleod at (706)839-0232 or (706)839-0234 to arrange an appointment.

At minimum of 30 days before your event, if not before you will need to come by the Ruby Fulbright Parks, Recreation, and Aquatic Center or digital sign the Fairgrounds Contract and pay the remaining balance for your rental by cash, check, or card. A **\$300.00 Security Deposit** paid with a credit card will be due at this time and will be refunded if there is no damage or things needing to be cleaned up after your rental is over.

Also, at minimum of 30 days before your event, your Certificate of Insurance (COI) coverage will be due to staff to be uploaded to your RecDesk Account. Please reference your contract regarding this coverage. If you need help, you may reach out to your Insurance Agent for assistance.

During your rental, we have a zero tolerance for **Alcohol** and **Tobacco Products** on any of the county properties.

We thank you for your interest and time.

Karen MacLeod
Office Supervisor, Habersham County Parks and Recreation
Direct Line - 706-839-0232
Office - 706-839-0234